

Date: \_\_\_\_\_

To: Early Learning Coalition of Escambia County  
3300 North Pace Blvd., Suite 210  
Pensacola, FL 32505

Re: School Readiness Facility Temporary Emergency Closure Letter

This letter is to confirm our facility was closed on \_\_\_\_\_ due to

\_\_\_\_\_  
\_\_\_\_\_

I am requesting reimbursement for attendance of our School Readiness students for these days as provided for in Rule 6M-4.501, F.A.C., Reimbursement During Emergency Closures.

**Our facility information is:**

SR Provider Facility Name: \_\_\_\_\_

SR Provider Address: \_\_\_\_\_

\_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Signature of Provider or Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title