

Early Learning Coalition of Escambia County
Executive Finance Committee Meeting Minutes
January 18, 2018 – 8:30 AM

Members in Attendance

Kermit Housh Van Mansker Brett Rowell Roger Thompson
Mary Ann Winstead

Members Called In

Mona Jackson

Staff

Bruce Watson Dawn Engel Vicki Pugh Paula Rollins
Becki Rutchland Holly Stratton

I. Welcome and Introductions

The meeting was called to order by Mr. Housh.

II. Public Comments

There were no public comments.

III. Consent Agenda:

- a. Consent Agenda Approval:

Upon a motion made by Mr. Mansker and seconded by Mr. Thompson, the Consent Agenda consisting of the Agenda, the Minutes of November 16, 2017, and the November 2017 Financials were accepted without objection.

IV. Status Reports

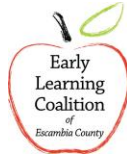
- a. SR/VPK Fiscal Year Utilization/Projections:

Mr. Watson reported that the Coalition is back on track with enrollments, and all the percentages on the Benchmark Report are where we need to be for the fiscal year.

- b. Enrollment/Wait List Status Report:

As of January 14, the Coalition had 3,141 children enrolled in the School Readiness Program, of which 1,192 were school age children. There were 241 children on the Wait List, of those 76 were birth to five and 143 were school age.

The Coalition has pulled SR applicants through the end of December 2017. Wait List pulls this year so far have only resulted in 46% of the children being enrolled. Of the most recent notifications sent by the Coalition, 32% of the parents do not respond at all.



VPK Program enrollment for 2017/2018 has been slowly decreasing since it peaked in November. There are 1,951 children enrolled in the 2017/2018 program. The online application portal opened at the beginning of January for parents to enroll their children for the 2018/2019 VPK Program, and currently there are over 100 applications submitted.

c. Contracting and Fraud Summary Report:

Currently, there are 97 SR providers and 80 VPK providers. The majority of providers who decided on their own to get out of the child care business state that their reason for leaving is because they are not making any money.

There are no new fraud cases to report.

V. Committee Recommendations

- a. There were no recommendations.

VI. Old Business

- a. There was no old business to discuss.

VII. New Business

- a. In His Arms and Barnes Estate - Potential Lawsuit:

In regard to the death of Jai'nier Barnes at a child care center in August 2017, the Committee was provided a copy of a letter sent to the Coalition from Progressive Express Insurance Company (Progressive). Progressive attempted to secure a release on behalf of all parties noted as insured for this claim. However, the Barnes Estate would not agree to release the Coalition in addition to a few others. Mr. Housh informed the Committee that in the event a lawsuit is brought against the Coalition, any discussion about such lawsuit at either an Executive Committee meeting or a Board meeting would require that the Coalition's attorney be present.

- b. Board Training/Awareness:

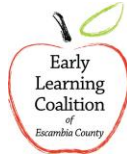
In months that the Board meeting agenda is light and time allows, there will be a training segment for the Board members to help enhance their awareness and understanding of how the Coalition does business. The first training will be at the February meeting with a brief presentation about Ages and Stages Questionnaires (ASQs).

- c. Board Orientation Schedule:

Mr. Housh reminded the Committee that part of the Coalition's Plan, as required by OEL, is that all new Board members attend an orientation. Currently we have four Board members who have not attended our orientation. A Board Orientation is scheduled on February 22 from 10 a.m. to 12 p.m. An email notification will be sent out today to all Board members.

- d. Board Member Continuation of Appointment – Christina Doss:

The Board of County Commissioners for Escambia reappointed Ms. Christina Doss as their designee to the Coalition's Board for one year.



VIII. ED/Chair Travel

a. ED: Children's Week Awards Dinner & Reception, Tallahassee, January 22, 2018
Children's Week Awards Dinner & Reception travel for Mr. Watson is provided to the Committee for informational purposes only.

b. ED: AELC/OEL ED/ELAC Meetings, Tallahassee, January 23-25, 2018
AELC/OEL travel for Mr. Watson is provided to the Committee for informational purposes only.

c. Chair: ELAC – January 25, 2018, Tallahassee
ELAC travel for the Chair is provided to the Committee for informational purposes only.

XI. Adjourn

Meeting was adjourned at 9:18 a.m.

Next Meeting: February 22, 2017 at 8:30 a.m. at the Coalition Office.