



Early Learning Coalition of Escambia County

3300 North Pace Blvd., Suite 210, Pensacola, FL

Phone (50) 595-5400 Fax (850) 332-5140

Provider Change Notification Form

(To be completed by Provider)

Provider/Facility Name: _____

Effective Date of Change: _____

Type Change Reporting - Please select all that apply:

Main Phone Number

Mailing Address

E-Mail Address

Alternate Phone Number

Fax Number

Other: _____

Note: Changes listed below require an amendment to your contract. Please contact your Provider Contracts Administrator at (850) 607-8049 for clarification.

- Location Change
- Curriculum Change
- Character Development Change
- Change in ELC or provider contact info
- Private Child Care Rates
- Gold Seal Status Change
- Change in Liability Ins Policies
- Private Pay Rates, Coalition Maximum or Approved Provider Reimb Rates

Please list all NEW Information below in the appropriate space:

Main Phone Number: _____

Alternate Phone Number: _____

Mailing Address: _____

Fax Number: _____

E-Mail Address: _____

Other: _____

Authorized Signature: _____

Print Name: _____

*Contact Phone#: _____

Return this completed form to:

Early Learning Coalition of Escambia County or fax it to (850) 332-5140

***Must provide a contact phone number for questions.**