

**Early Learning Coalition of Escambia County
Board Meeting Minutes
December 8, 2022, 10:00 a.m.
Chair: Van Mansker**

Members in Attendance

Van Mansker	Roger Thompson	Richard Wright
Paul Fetsko	Deborah Tucker	Reginald Dogan
Edna Williams	Cindy Kirk	Brian Wyer
Shannon Nickinson	Angela Strumeyer	Tammy Greer
Melissa Birdsall	Melissa Sidoti	Craig Jones
Mary Ann Bickerstaff		

Members Absent

Melody Meier	Marcus McBride	Shanna Robinson
Mona Jackson		

Public in Attendance

None

Staff in Attendance

Bruce Watson	Dawn Engel	Vicki Pugh
Nina Daniels	Darrell Merritt	Paula Rollins

I. Welcome and Introduction

Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on December 1, 2022. The meeting was called to order by Mr. Mansker.

II. Public Comments

- a. None.

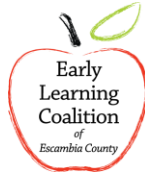
III. Chair Comments

- a. **Approval of Consent Agenda: Meeting Agenda, Minutes of the August 11, 2022, Board Meeting.**

Upon a motion made by Ms. Bickerstaff and seconded by Mr. Fetsko, approval of the Consent Agenda, Meeting Agenda, Minutes of October 13, 2022, and package of draft polices for submission to the DEL as part of the Coalition Plan, was approved without objection.

IV. Executive Committee Report:

- a. **Anti-Fraud Plan ELCEC 4101.1I, Revision**



The Executive Committee submits the motion to approve the Anti-Fraud Plan. Upon a motion made by the Executive Committee and seconded by Ms. Strumeyer, the Anti-Fraud Plan, ELCEC 4101.1I, was approved without objection.

V. Executive Director's Report

a. Coalition Status Reports: Enrollment/Wait List Status Report, and Contracting Summary Report

There are 2,692 children enrolled in the School Readiness program of which 93 are SRMT and 1,193 are school-age children. There have been no Wait List pulls since mid-October because each week when the number of children pending provider placement is evaluated the number has remained over 30. Wait List pulls will resume once that number is under 30 children.

There are 1,677 children enrolled for the 2022/23 VPK School Year Program.

There are 85 SR Providers, and 77 VPK Providers. There are no new fraud cases to report.

VI. Old Business

a. Coalition financial System - Update

The process to make all the corrections in our financial system is underway. The independent audit firm that we are working with has given good feedback and recommendations. However, most of what they suggested will not be done as the decision was made to open a second Quickbooks Online (QBO) account and repopulate 2021-2022 from the beginning. After explaining our situation to Quickbooks Online, they have decided to give a deep discount for the second account. The old accounts, both desktop and QBO, will be kept for record purposes.

b. DELCRRSA Workforce Initiative – Update

Round 2 of the local initiative began this month. We are requesting a change to our application for this initiative from \$720,000 to \$850,000 of this year's CRRSA Grant. The DEL requires that Coalitions spend all of the CRRSA Grant dedicated to Workforce Initiatives before they can expend money allocated in the APRA Grant for the same type expenditures.

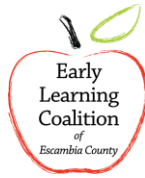
c. ARPA Grant Funding - Update

Not all Providers have submitted their applications yet. Payments for ARPA Round 2 to Providers who have already submitted their applications went out at the end of November.

d. Escambia Children's Trust Match Funding

The first invoice for SRMAT services was submitted to the Trust and reimbursement has been received.

e. ECSD Career Academy – Update



The program coordinator, Ms. Adkison, announced her retirement at the end of December. The ECSD has started the search for her replacement. The future involvement of the Coalition with this program will not be determined until a new program coordinator is hired and this persons vision and plans for the program can be discussed.

f. Gubernatorial Appointments

There have been two Board members inquire about how to apply for the Gubernatorial Appointments.

VII. New Business

a. Vice Chair Nomination – Melissa Birdsall

Ms. Birdsall has volunteered to be the Vice Chair. Upon a motion made by Mr. Wright and seconded by Mr. Jones, nomination for Ms. Birdsall to be the Vice Chair was approved without objection.

b. By-Laws Revision

The DEL requires that all Coalition’s revise their By-Laws to include a statement that if the Coalition’s Articles of Incorporation were to change then a Coalition Plan amendment would be submitted. The last time the Coalition had a revision to the By-Laws was in 2015. Upon a motion made by Mr. Fetsko and seconded by Ms. Kirk, the revision was approved without objection.

c. Coalition Demographics

A presentation was provided regarding the demographics of Coalition providers, clients and staff. The Board was interested in the information provided.

d. December EXCOM Meeting

The Board decided to cancel the December EXCOM meeting.

VIII. Adjourn

The meeting adjourned at 11:01 a.m.

Next Meeting: Thursday, February 9, 2023, at 10:00 a.m. at the Early Learning Coalition offices at 1720 West Fairfield Dr., Suite 100/400, Pensacola, FL 32501

Minutes of the meeting on October 13, 2022, of the Board of Directors of the Early Learning Coalition of Escambia County were approved by the Board on December 8, 2022.